

	XBRL Excel Utility
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#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

## 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index										
1	Details of general information about company	General Info								
2	Declaration	<u>Declaration</u>								
3	Summary	<u>Summary</u>								
4	Shareholding Pattern	Shareholding Pattern								

#### 4. Steps for Filing Shareholding Pattern

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

#### 5. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.

- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes



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Validate

General information about company										
Scrip code	538891									
Name of the company	SOUTH INDIA PROJECTS LIMITED									
Whether company is SME	No									
Class of Security	Equity Shares									
Type of report	Quarterly									
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	30-09-2017									
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date										
Shareholding pattern filed under	Regulation 31 (1) (b)									

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## Validate

Sr. No.	Particular	Yes/No
1	Whether the Listed Entity has issued any partly paid up shares?	No
2	Whether the Listed Entity has issued any Convertible Securities?	No
3	Whether the Listed Entity has issued any Warrants ?	No
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No
5	Whether the Listed Entity has any shares in locked-in?	No
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No
7	Whether company has equity shares with differential voting rights?	No

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Table I - Summary Statement holding of specified securities

Note	Note: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																			
Categor						Total nos. shares held (VII) = (IV)+(V)+ (VI)	Shareholding as a	Number of Voting Rightsheld in each class ofsecurities(IX)			s(IX)		No. Of Shares Underlying No. of Shares	No. Of Shares	Shareholding , as a % assuming full conversion of convertible securities (			Number of Shares pledged or otherwise encumbered (XIII)		
		Nos. Of		No. Of Partly paid-	No. Of shares underlying		% of total no. of shares (calculated	No of Voting (XIV) Rights				Number of equity shares held in								
y (I)		shareholders (III)		up equity shares held (V)	Depository			Class eg:		Total	Total as a % of (A+B+C)	Outstanding convertible securities (X)	Outstanding			No.	As a % of total Shares held	No.	As a % of total Shares held	dematerialized form (XIV)
								) x				(^)				(a)	(b)	(a)	(b)	(XIV)
(A)	Promoter & Promoter Group	2	2589346			2589346	51.44	2,589,346.00		2,589,346.00	51.44		0	(	51.44		0.00			1229346
(B)	Public	733	2444042			2444042	48.56	2444042.00		2,444,042.00	48.56				48.56					1795411
(C)	Non Promoter- Non Public																			
(C1)	Shares underlying DRs																			
(C2)	Shares held by Employee Trusts																			
	Total 735 5033388 0 5033388 100		5033388.00		5033388.00	100.00		0		100		0.00			3024757					

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							Number of Voting R	ights held in each cla	ss of securities(IX)				Number of Lock	ed in shares	
	Category & Name of the Shareholders (I)					Shareholding as a	No of Voting	(XIV)Rights			No. Of Shares	Shareholding , as a % assuming full	(XII)		Number of equity shares held in dematerialized form (XIV)
Sr.		Nos. Of shareholders (III)	No. of fully paid up equity shares held (IV)	No. Of shares underlying Depository Receipts (VI)	Total nos. shares held (VII) = (IV)+(V)+ (VI)	% of total no. of shares (calculated	Class eg: X	Total	Total as a % of Total Voting rights	No. of Shares Underlying Outstanding Warrants (Xi)	Underlying Outstanding convertible securities and No. Of Warrants (Xi) (a)	conversion of convertible securities ( as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	
Α	Table II - Statement showing shareholding patte	rn of the Promo	oter and Promoter (	Group	<u>'</u>			· · · · · · · · · · · · · · · · · · ·							
(1) (a)	Indian Individuals/Hindu undivided Family		470000		470000	9.34	470000.00	470000	9.34			9.34	0	0.00	150000
(b)	Central Government/ State Government(s)		470000		470000	9.34	470000.00	470000	9.34			9.34	U	0.00	150000
(c)	Financial Institutions/ Banks														
(d)	Any Other (specify)														
(2)	Sub-Total (A)(1) Foreign	1	470000	(	470000	9.34	470000.00	470000	9.34		0	9.34	0	0.00	150000
(a)	Individuals (NonResident Individuals/ Foreign Individuals)	1	2119346	c	2119346	42.11	2119346.00	2119346	42.11	c	c	42.11	0	0.00	1079346
(b)	Government														
(c) (d)	Institutions  English Postfolio Investor														
(e)	Foreign Portfolio Investor  Any Other (specify)														
(17	Sub-Total (A)(2)	1	2119346	(	2119346	42.11	2119346.00	2119346	42.11	0.00	C	42.11	0	0.00	1079346
	Total Shareholding of Promoter and Promoter Group														
	(A)=(A)(1)+(A)(2)	. 2	2589346	(	2589346	51.44	2589346.00	2589346	51.44	0.00	C	51.44	0	0.00	1229346
	Details of Shares which remain unclaimed for Promoter	r & Promoter Gro	u <u>p</u>												
B (1)	Table III - Statement showing shareholding pattern of the Public shareholder Institutions	Note : Kindly sh	how details of share	eholders having m	ore than one perce	ntage of total no of	shares. Please ref	er software manua	ı <u>l.</u>						
(a)	Mutual Funds														
(b)	Venture Capital Funds														
(c) (d)	Alternate Investment Funds Foreign Venture Capital Investors														
(e)	Foreign Portfolio Investors														
(f)	Financial Institutions/ Banks														
(g)	Insurance Companies														
(h) (i)	Provident Funds/ Pension Funds  Any Other (specify)														
(1)	Sub-Total (B)(1)														
(2)	Central Government/ State Government(s)/ President of India														
	Sub-Total (B)(2)														
(3)	Non-institutions														
(a(i))	Individuals - i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs.	679	342556		342556	6.81	342556	342556	6.81			6.81			334153
	Individuals - ii. Individual shareholders holding nominal share														
(a(ii))	capital in excess of Rs. 2 lakhs.	38	1911952		1911952	37.99	1911952	1911952	37.99			37.99			1271952
(b) (c)	NBFCs registered with RBI Employee Trusts														
(d)	Overseas Depositories (holding DRs) (balancing figure)														
(e)	Any Other (specify)	16			189534	3.77	189534	189534	3.77			3.77			189306
	Sub-Total (B)(3)	733			2444042	48.56	2444042.00	2444042	48.56			48.56			1795411
	Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3)	733	2444042		2444042	48.56	2444042.00	2444042	48.56			48.56			1795411
	Details of the shareholders acting as persons in Concer-	t TOT Public													
	Details of Shares which remain unclaimed for Public														
С	Table IV - Statement showing shareholding pattern	of the Non Pro	moter- Non Public s	hareholder											
(1)	<u>Custodian/DR Holder - Name of DR Holders (If</u> <u>Available)</u>														
(2)	Employee Benefit Trust (under SEBI (Share based Employee Benefit) Regulations, 2014)														
	Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2)														
	Total ( A+B+C2 )	735	5033388	,	5033388	100.00	5033388.00	5033388	100.00			100.00	0	0.00	3024757
	Total (A+B+C)	735			5033388	100.00	5033388.00	5033388	100.00		0	100.00	0		3024757
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